

Cisco webex

April 2019

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Join a Cisco Webex Meeting from PC (Windows/Mac)

You can join a meeting from an email invitation, mobile device, video conferencing system or in many other ways.

Join a Meeting

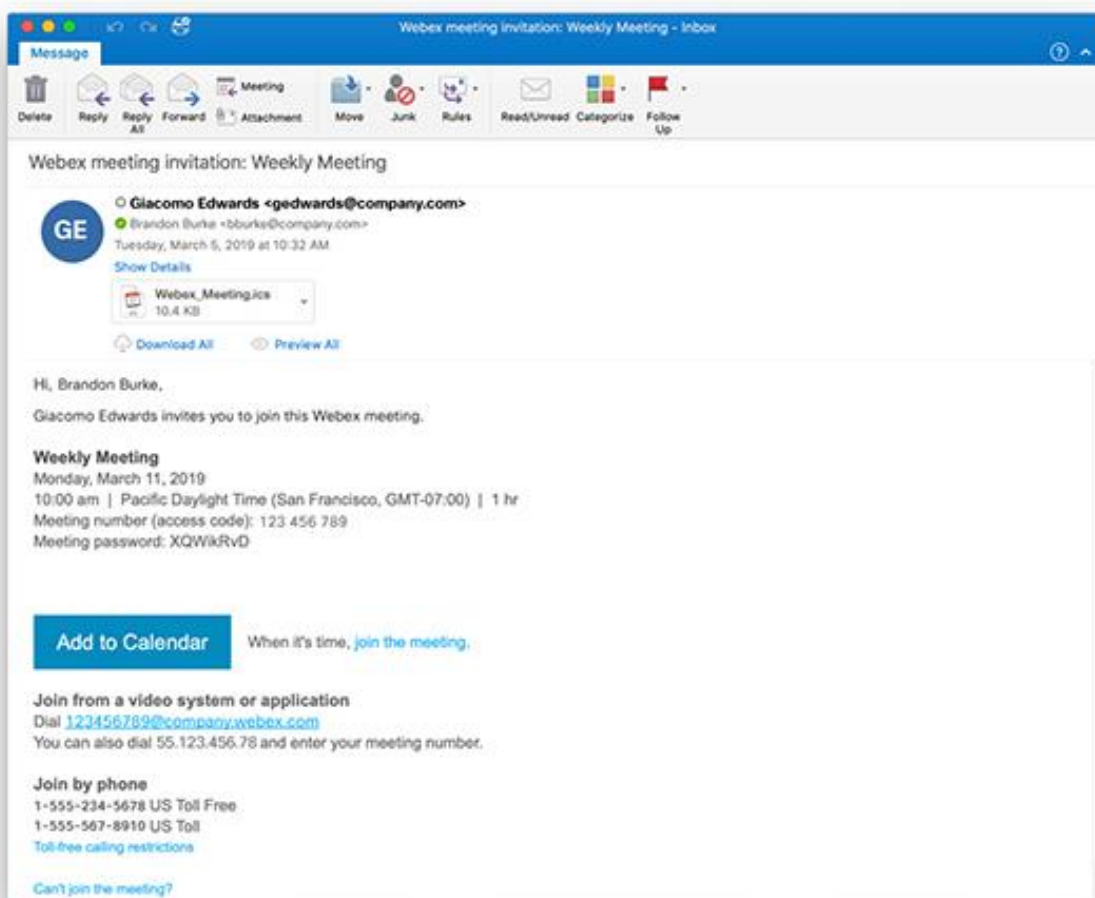
There are multiple ways to join a meeting. If you are having difficulties joining a meeting, you can troubleshoot the issues that you are facing. For more information, see Cisco Webex Help

(<https://collaborationhelp.cisco.com/article/WBX000029055>).

Option 1 – Join from Email Invitation

Select the join link in your email invitation.

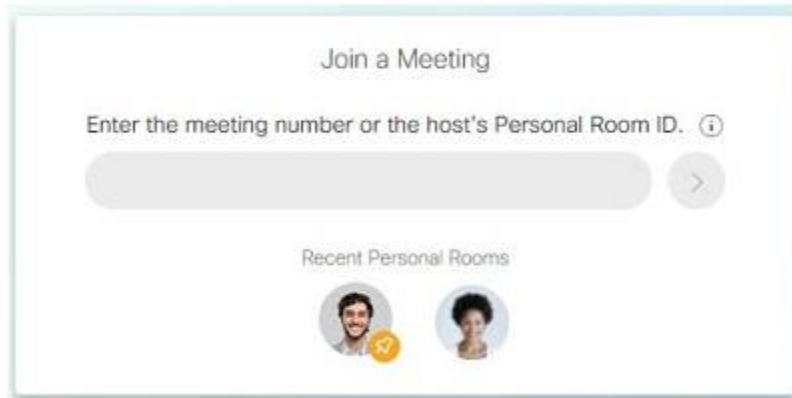
Your email invitation appears as below:



Option 2 - Join from a Webex Site


From the Home page of the Webex site (www.webex.com) where the meeting is hosted, enter the 9-digit meeting number in the text box and select the Join meeting  button.

You can find the 9-digit meeting number in your email invitation.





Connect to Audio and Video in Cisco Webex Meetings

Connect Audio


When you join a meeting, the Audio and Video Connection dialog box appears. If you don't choose an audio connection at the start of your meeting, you can select Connect audio and video  to go back to the Audio and Video Connection dialog box.

To connect your audio during a Webex meeting, you can use your phone, computer, or a video device.



During a meeting, you can stop or start your audio connection at any time. From the meeting control

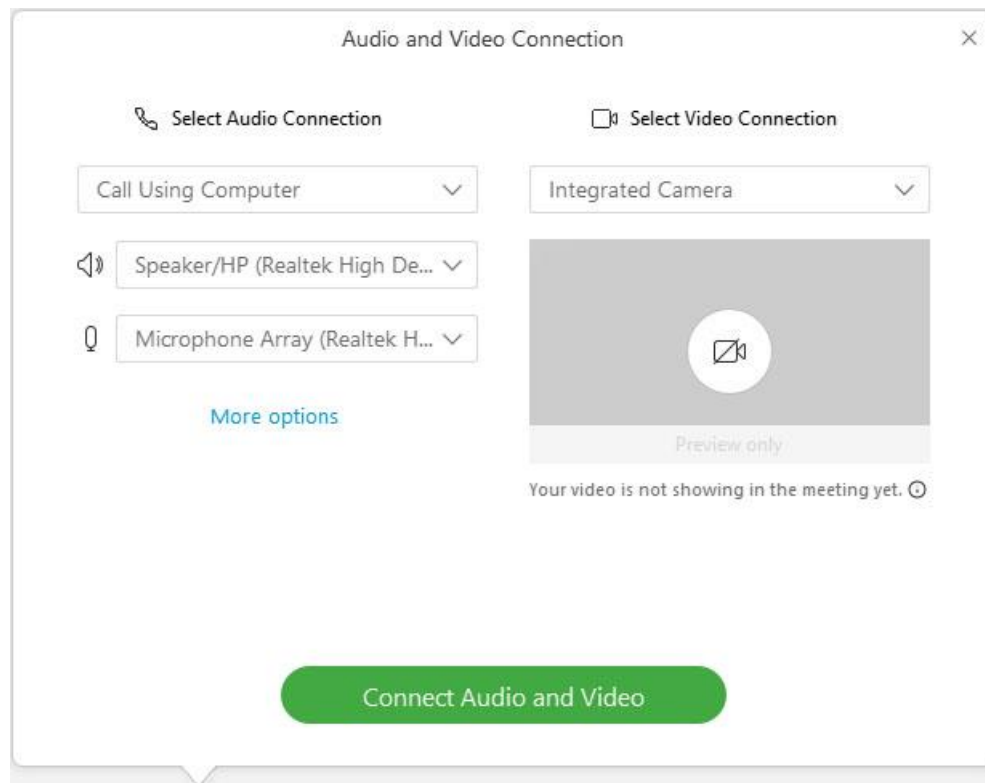
panel, you can select Mute  and Unmute  to turn your audio on or off.

Start Your Video

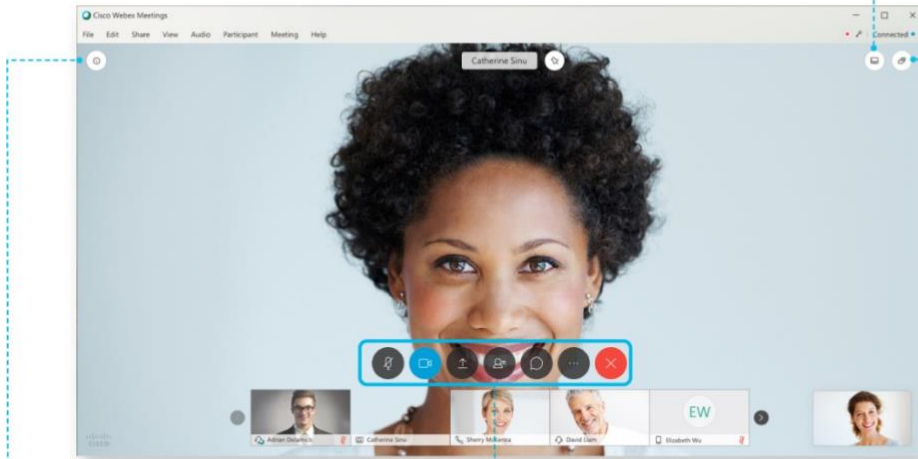
When you join a meeting, the Audio and Video Connection dialog box appears. If you don't choose a video connection at the start of your meeting, you can select **Connect audio and video**  to go back to the Audio and Video Connection dialog box.

During a meeting, you can stop or start your video connection at any time. From the meeting control

panel, you can select **Switch camera device** or **stop my video**  and **Start my video**  to turn your video on or off.



Change your **Video Layout** to control where you view video participants and panels on your screen.




Choose **Floating Panel View** to position any panel where you want it - even on a second monitor.



Access the **Meeting Info** to get details about the meeting.

Meeting controls hide when you're not using them and then re-appear when you move your cursor.

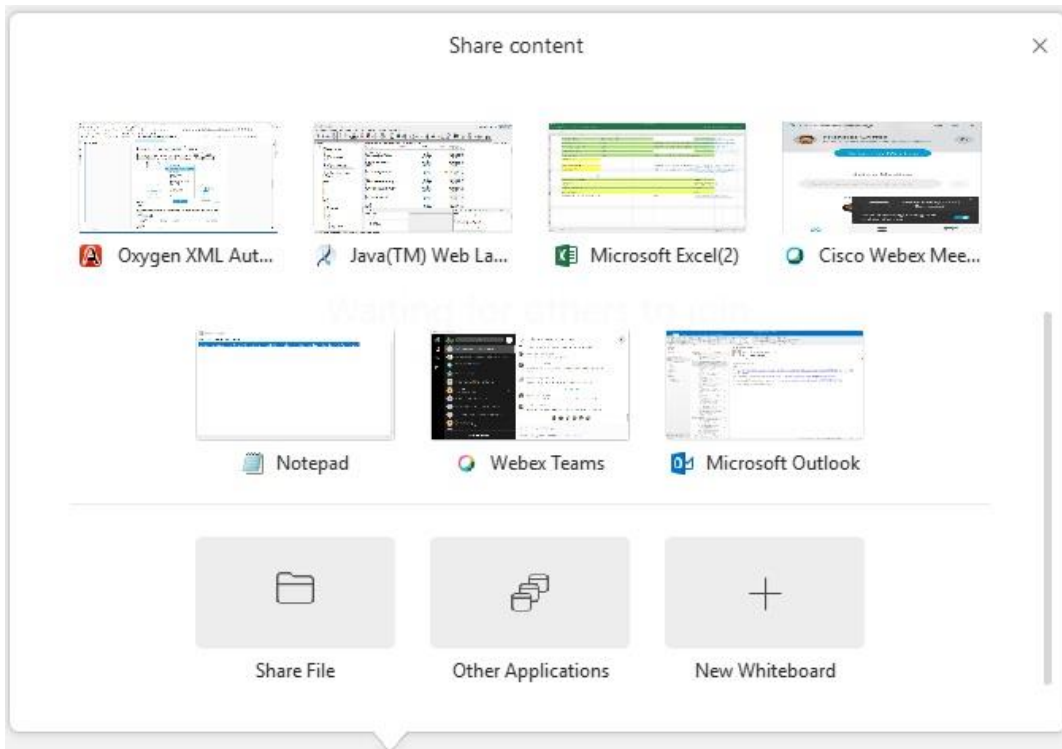
Share Content

You can share content during a Webex meeting. In the Participants panel, grab the ball  and drop

it next to your name. You become the presenter. Select Share content



and start sharing.



Go to the Share menu for more sharing options.

Join from Your Mobile Device

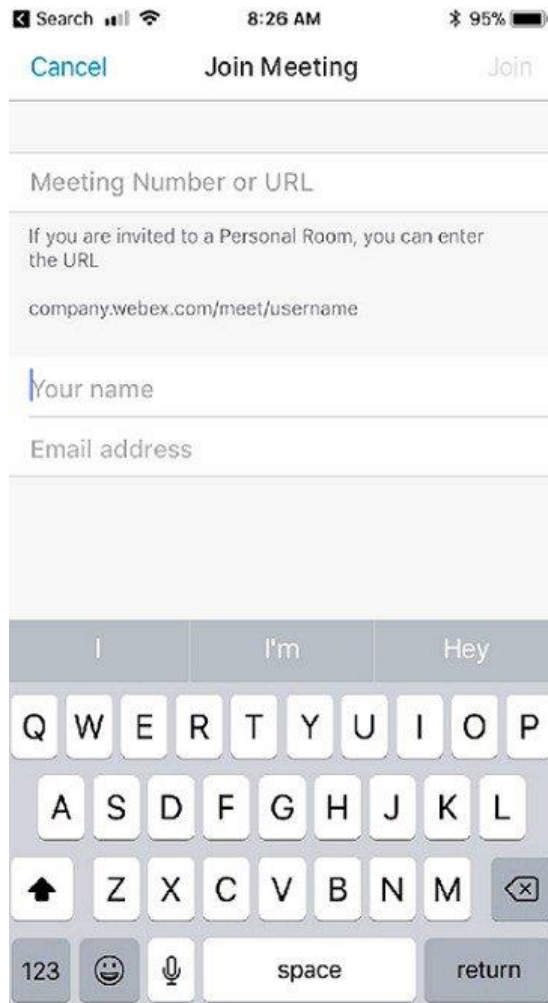
Before you begin


Before you connect to a meeting from your mobile device, you must install the Cisco Webex Meetings application. You can select a meeting link from other apps. If you already installed the Webex Meetings app on your mobile device, it opens automatically. Otherwise, the installation page opens.

1. Open the Webex Meetings app on your mobile device and tap Join Meeting.



2. Enter the 9-digit Meeting Number from the email invite or enter the URL of the Personal Room in the text box. Then enter your name and email address.
3. In the top right corner of your screen, tap Join.



4. Tap the  icon to connect your audio. Select below option:
Call Over Internet—Choose this option to connect to audio using VoIP.
5. To mute or unmute yourself at any time, select the microphone icon.

HELP

Network requirements for WebEx - <https://help.webex.com/en-us/WBX264/Network-Requirements>

How to use Webex - <https://www.youtube.com/watch?v=6Q4PZat2Y-8>

How to join Webex Meetings - <https://www.youtube.com/watch?v=wIPoKsoWjoo>

Join and Attend a Meeting with Cisco Webex

Mobile- <https://www.youtube.com/watch?v=zK3TIXsgosU>